

NAVIGATING SUCCESSFUL COMMUNICATIONS WITH REMOTE WORKING TEAMS



When you are working remotely and miss nonverbal cues in communication, you need to amp up intentional communication and collaboration skills to mitigate miscommunication instances.

Here are some suggestions to take into consideration to successfully collaborate and communicate with your remote work teams.

If you are only communicating over the phone, *make sure your tone of voice aligns with your message.*

That said, we highly recommend using a platform where your teams can *collaborate via text, phone call, and video chat.* Seeing one another allows for some nonverbal communication, such as a smile or gesture, and allows your team to feel closer.

Speaking of video calls, *treat the conversation just as you would an in-person meeting.* If you have to leave the frame, be sure to explain why.

Why does this matter for your nonprofit?

Effective internal communication is vital to the success of your organization. When everyone is aligned, your organization's strategic goals are attainable, and your brand, mission, and credibility soar in the eyes of your donors- because you are all on the same page.

You can effectively communicate with remote working teams; **all you need to do is proactively put processes in place to help set the tone.**



TYPES OF COMMUNICATION

VERBAL COMMUNICATION - the information and words used, makes up one third of the message

NONVERBAL COMMUNICATION - the tone of voice and body language, makes up two thirds of the message

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